

# Worham & Burgate Parish Council

I hereby give notice that the Annual meeting of Worham & Burgate Parish Council will be held on **Tuesday 21<sup>st</sup> May 2024 at 7:30pm in Worham Village Hall.**

Councillors are summoned to attend. The Press and the Public are invited to attend.

*J. Challis, Parish Clerk*

16<sup>th</sup> May 2024

## AGENDA

1. **To elect a Chair of the Parish Council 2024/25**
2. **To elect a Vice Chair of the Parish Council 2024/25**
3. **Chair's welcome and to consider and approve apologies for absence**
4. **To approve the draft minutes of previous Parish Council meetings**
  - 4.1 Parish Council Meeting held on Tuesday 23<sup>rd</sup> April 2024
  - 4.2 Planning Committee Meeting held on 16<sup>th</sup> April 2024
5. **To record declarations of Interest from members on agenda items**
6. **To consider dispensations from members on agenda items**
7. **To adjourn the meeting for public participation**
  - 7.1 To receive resident's questions or comments
  - 7.2 To receive reports from the District and County Councillors
8. **To reconvene the meeting**
9. **To receive the Chair's Report**
10. **To receive the Clerk's Report and o/s actions from the last meeting (for information only)**
11. **Member's consent to receive summons electronically**
12. **LGA Model Councillor Code of Conduct**
13. **To confirm members of committees and working groups**
14. **National Grid Norwich to Tilbury Statutory Consultation**
15. **Flooding and drainage issues on Long Green update**
16. **To consider, agree and/or note new planning applications**
  - 16.1 **To consider** – DC/24/01862 – Full Planning Application – Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
  - 16.2 **To consider** - DC/24/01863 – Full Planning Application – Construction of open-sided agricultural building. West End Farm, The Common, Mellis, Eye, IP23 8EF.
  - 16.3 **To receive an update** on Oak Trees Burgate
  - 16.4 **To receive an update** - DC/24/01290 – Full Planning Application – Use of land for siting 8No Holiday Lodges. St Johns House, Lion Road, Palgrave (part in the Parish of Worham), Diss, Suffolk, IP22 1BA.
  - 16.5 **To receive an update** - DC/24/01032 – Application for planning permission – householder application – erection of artists studio. 1 Green Farm Barns, Buggs Road, Burgate, Diss, IP22 1QG.
  - 16.6 **To receive an update** – DC/23/05426 – Cross Boundary Application – Installation of a solar farm comprising: ground mounted fixed tilt bifacial solar panels; access tracks; string inverters; transformers; electrical connection compound, storage containers; underground cables and conduits; perimeter fence; temporary construction compound and associated infrastructure and planting scheme. (EIA Development). Land North Of, Lion Road, Palgrave, Part in The Parishes of Worham and Diss.

16.7 **To receive an update** – DC/24/00496 – Planning Application – Use of land for stationing 23no. holiday lodges and 1no. lodge for site manager (resubmission of DC/21/05477). Honey Pot Farm Caravan Park, Bury Road, Wortham, IP22 1PW.

16.8 **To receive an update** – DC/24/00518 – Full Planning Application – Change of use of building from residential (C2/C2A) to house of multiple occupation (HMO). St Johns House, Lion Road, Palgrave (part in the parish of Wortham), IP22 1BA

**17 Common Land outside Wortham Primary School; school parking and access track**

**18 Village Maintenance Working Group update and approval of expenditure**

**19 Redevelopment of the Pavilion Working group update**

**20 Wayleave agreements**

**21 Accounts**

21.1 Account balances as of 16<sup>th</sup> May 2024

21.1.1	Current Account	£60,592.29
21.1.2	Reserves Account	£73,527.00
21.1.3	Commons Account	£9,990.04

21.2 Account payments

21.2.1	Jane Challis	May salary	511.05
21.2.2	HMRC	May NIC payment	127.77
21.2.3	Niki Hinton	May salary	111.54
21.2.4	Safe & Sound inv. 10015	Mole control April	60.00
21.2.5	Wortham Village Hall inv. 005	PC Meeting April 2024	22.00
21.2.6	MSDC 2009032	Annual Play Inspection	63.78
21.2.7	Magpie Tree & Fencing inv. 1089	Work to trees on the common	£1,800.00

21.3 Direct Debit payments

21.3.1	HSBC	Bank charges May	8.00
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Additional payments/receipts received prior to the meeting:

**22 To receive and discuss items from Committees/Working Groups/Councillors**

- 22.1 Playing Field Committee
- 22.2 Commons Committee
- 22.3 Finance Representative
- 22.4 Employment Committee
- 22.5 Planning Committee
- 22.6 Redevelopment of the Pavilion Working Group
- 22.7 Village Maintenance Working Group
- 22.8 VHMC
- 22.9 Rights of Way
- 22.10 Councillors

**23 Correspondence Received**

**24 To consider training requests**

**25 To receive items for the next agenda**

**26 Date and time of the next meeting**